

# SCHOOL EMERGENCY DRILLS

2020-2021 Documentation Form

## Type of Drill

- 5 of 5 **Fire Drill** (5 Required – 3 must be held by December 1)  
 **Tornado Drill** (2 Required – 1 must be held in March)  
 **Lock Down/Shelter in Place Drill** (3 Required – 1 must be held by December 1<sup>st</sup> & at least one after January 1<sup>st</sup>)

## Time of Drill

- Standard Schedule  
 Class Change  
 Recess  
 Lunch  
 Other \_\_\_\_\_

Name of Reporting School: Keicher Elementary

Date of Drill: 4-13-21

Time Drill was Held: 2:15

Exact Time Required to Evacuate/Shelter/Secure: 2:51

Total Participants: 339

Remarks: \_\_\_\_\_

To date the following drills have been conducted for 2016-2017:

- Fire Drill 5 out of 5
- Tornado Drill \_\_\_\_\_ out of 2
- Lock Down Drill \_\_\_\_\_ out of 3

Name of Person Conducting Drill: Lisa Haynes

Title of Person Conducting Drill: Principal

Signature of Building Principal: Lisa Haynes